

ANNUAL CONFERENCE COMMITTEE REPORT

NACM PLANNING COMMITTEE 2007 Report of Projects and Results

Committee Chair: Kevin J. Bowling

Committee Members: Carol Barnhardt (CO), DeVona Jones (MI), Ron Truss (AL),
Mark Weinberg (FL)

(In the space below, describe projects of note and mention the individuals responsible)

I. Project Title: Maintain and Update NACM Strategic Plan

Results: The first stated purpose of this permanent committee is to maintain and update the strategic plan (Procedures Manual 6.3.1.c). Within the duties of the NACM President (#17), it is suggested this review be done every three years which means 2008 is an appropriate time to complete such a project. The Committee has reviewed the Plan and intends to expand the Committee at the 2007 Annual Conference for the purpose of beginning a monthly re-examination of the plan. An updated Strategic Plan will be presented to the Board at the 2008 mid-year meeting for review and comment. Necessary changes will be made and a final version will be voted on by members at the 2008 Annual Meeting.

II. Project Title: Review, Edit and Update NACM Operations and Procedures Manual

Results: The second purpose is to update the Procedures Manual. Due to the extensive revision completed in February 2005, no substantive revisions were recommended. A question was raised, however, regarding section 6.3.3a and Appendix 14. These areas deal with PDAC and if the Committee has been disbanded, should these sections be removed from the Manual?

III. Project Title: "Should the need arise", Seek and Receive Grant Funds

Results: No activity has occurred in this area. During a recent conference call, however, there was discussion about contacting SJI and/or the American University TA office to pursue funds for a strategic planner to help facilitate discussions as the Plan review commences after the Annual Conference.

IV. Project Title: Appoint a Bylaws Committee; Prepare and Present Changes To the Bylaws and Articles of Incorporation

Results: Since there were few anticipated revisions this year, the Committee was purposely kept small and a separate Bylaws sub-committee was not formed. With the strategic planning effort set for 2007-2008, a committee expansion is planned and a sub-committee will be established after the July 2007 Annual Conference.

At this time, no amendments are recommended for the Bylaws, but there are recommended amendments to the Articles of Incorporation. When the Committee began its discussion of the Articles, we viewed the document as an historical document which should be infrequently (if ever) changed. It was noted that since the Articles were adopted in 1985, they were amended at least once in 2000. Now in 2007, there are three reasons for such an amendment:

1. The Registered Agent (required by law for service of process) is no longer Beatrice P. Monahan (Article V). We believe the current Agent at NCSC is Robert Baldwin, however, this should be verified before legal documents are altered.
2. The Registered Office has experienced a zip code change from 23187-8796 to 23185 (Article V).
3. Class A and Class B Directors (Article IV) are recommended for change to Directors and Officers, using the same language as in the Bylaws (Article V. Section 2).

Since Article XVI requires the Board to adopt a resolution setting forth any proposed amendment to the Articles and directing that it be submitted to a vote of members at an annual meeting, a resolution will be prepared for the Chicago board meeting and circulated to members 90 days prior to the 2008 annual conference. The Committee will request a member vote at the 2008 annual conference.

The next Planning Committee meeting will be during the 2007 Annual Conference, Wed. 7/11/07, 2:30-3:30pm at the Fairmont Hotel.